

 MINISTÈRE DES TRANSPORTS Liberté Égalité Fraternité	AltMoC ORA.ATO.120 Record-keeping			 direction générale de l'Aviation civile DSAC
	AltMoC FOR/26-033 (Réf EASA : Alt/26/0058)	ORA.ATO.120	13/08/2026	

Regulation reference:

Regulation (EU) n°1178/2011 – Annex VII (Part ORA) – ORA.ATO.120

Subject:

Record-keeping

Implementing rules: ORA.ATO.120 Record-keeping

The following records shall be kept throughout the course and for a period of three years after the completion of the training :

- (a) details of ground, flight, and simulated flight training given to individual students;
- (b) detailed and regular progress reports from instructors including assessments, and regular progress flight tests and ground examinations; and
- (c) information on the licences and associated ratings and certificates of the students, including the expiry dates of medical certificates and ratings.

Existing Acceptable Means of Compliance: AMC1 ORA.ATO.120(a);(b) Record-keeping

ATOs PROVIDING TRAINING ONLY FOR THE LAPL, PPL, SPL OR BPL AND THE ASSOCIATED RATINGS AND CERTIFICATES

The details of ground, flight and flight instruction by using FSTD given to a specific individual student and the detailed progress reports from instructors may be kept also in a student's progress card. This progress card should contain all the exercises of the training syllabus. The instructor should sign this card if a certain exercise has been completed or a specific assessment has been conducted.

DGAC France Alternative Means of Compliance:

ATOs PROVIDING TRAINING ONLY FOR THE LAPL, PPL, SPL OR BPL AND THE ASSOCIATED RATINGS AND CERTIFICATES

The details of ground, flight and flight instruction by using FSTD given to a specific individual student and the detailed progress reports from instructors may be kept also in a student's progress card. This progress card should contain all the exercises of the training syllabus. The instructor should sign this card if a certain exercise has been completed or a specific assessment has been conducted.

SPECIFIC REQUIREMENTS FOR BIA TRAINING FLIGHTS

Student pilots voluntarily enrolled in the BIA (Brevet d'Initiation Aéronautique), in accordance with the French "Arrêté du 19 février 2015 relatif au brevet d'initiation aéronautique (BIA)", may undertake one or several familiarisation flights in an ATO, as part of a LAPL, PPL or SPL training, pursuant to the agreement between the head of the student's school and the director of an organization affiliated with a CNFAS member federation, which allows those familiarisation flights. The training programme should specify the conditions under which these flights are conducted.*

Records of these familiarisation flights may be limited to the name of the student pilot, name of the instructor and date of flight, provided that the flights and exercises are not credited towards the minimum flight instruction time and minimum content required for the issue of an LAPL, PPL or SPL.

**Conseil National des Fédérations Aéronautiques et Sportives (National Council of Aeronautical and Sports Federations)*